

WTCAC SEASONAL WORKER JOB DESCRIPTION

POSITION: US Forest Service Chequamegon-Nicolet Civil Engineering Trainee Seasonal Worker (1)

WAGE: \$16 per hour

SUPERVISOR: USFS Civil Engineer and/or technician and WTCAC Executive Director

LOCATION: Rhinelander, WI

Description of Duties:

Duties primarily focus on providing work and training experience to prepare the student intern for a more advanced, permanent engineering position through a variety of tasks that utilize established practical processes, methods, and procedures that include the following responsibilities:

- Learn survey methods for gathering field data for inventorying, planning, design, construction, and pre-construction staking for projects
- Support the facilities program through completion of site surveys, data collection, development of supporting documents, and computer aided drafting
- Assists construction inspectors in gathering routine information and data on materials and methods used in the construction of infrastructure
- Assists in performing tests on construction materials by making routine tests and recording data
- Performs other duties as assigned

Student will work under the supervision of a professional and/or technical employee who will give complete, explicit instructions and training.

Work may be field-going working in a variety of weather conditions and some physical exertion including long periods of standing, and walking over rough, uneven, steep and/or rocky surfaces, bending, and other similar activities.

Personal Protective Equipment like hardhats, safety vests, and gloves will be provided by the Forest Service.

Student Trainees may focus on facilities or road related work but will gain exposure to a wide spectrum of infrastructure types including roads, buildings, recreation sites and trails, water and wastewater systems, signing, bridges and culverts, and gravel pits. Students will also be working across a broad landscape as the engineering staff covers the entire national forest.

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QUALIFICATIONS:

1. Pursuing a higher education degree in natural resources and/or education -based field of study or equivalent experience.
2. Ability to communicate well.
3. Must have knowledge of computers and office software programs
4. Must have a valid driver's license, reliable vehicle, and insurance coverage as a condition of employment.

PHYSICAL REQUIREMENTS: Must be able to work long days in the outdoors while exposed to the elements. Ability to walk and stand for long periods. Physical ability to lift and carry 30 lbs.

TRAVEL REQUIREMENTS: Travel as necessary to complete assigned duties to Tribal Land with occasional office days. Work related travel will be reimbursed at the federal mileage rate. Per Diem will cover accommodation and meals.

APPLICATION SUBMITTAL REQUIREMENTS:

Cover letter and resume

Copy of valid driver's license

Copy of post-secondary transcripts and certifications (unofficial is acceptable)

Copy of Tribal membership

*It is the responsibility of the applicant to secure their own housing for the duration of this employment. A small housing stipend may be provided to assist with offsetting costs.

E-MAIL APPLICATION MATERIALS TO lhilkastern@wtcac.org

ATTENTION: US Forest Service Civil Engineering Trainee Seasonal Worker

Opened: December 17th, 2020

Positions are open until filled.

Closing Date: April 18th, 2021

