

Wisconsin Tribal Conservation Advisory Council Meeting Minutes
Thursday, April 9, 2009
Menominee

Meeting called to order at 9:10 by Jonathan Pyatskowit.

1. Roll Call

Present: Stockbridge-Munsee (Luke Hennigan, Bob Frank), Lac du Flambeau (Scott McDougall), Oneida (Pat Pelky, Tony Kuchma), LCO (Brett McConnell), FCPC (Nate Guldán), Menominee (Jonathan Pyatskowit), Bad River (Pam Roberts), Red Cliff (Tracey Ledder), St. Croix (Katie Stariha), Mole Lake (Tina VanZile, Roman Ferdinand)

Other Present: Tony Bush (NRCS), Jerry Thompson (Earth Team Volunteer), Tom Fredrickson (NRCS), Greg Yakle (NRCS), Julie Malvitz (NRCS), Keith Sengbusch (NRCS), Sherrie Zenk-Reed (NRCS)

2. Approval of Agenda

MOTION: Motion to approve agenda. Motion by Oneida, seconded by St. Croix. All ayes, zero opposed, motion carried.

3. Approval of Minutes

The March 3, 2009 minutes need to be amended so that the first paragraph on page 3 indicates that NRCS does NOT want to move to having to collect invoices for the practices.

MOTION: Motion to approve March 3, 2009 meeting minutes with amendment. Motion by St. Croix, seconded by Lac du Flambeau. All ayes, zero opposed, motion carried.

4. Strategic Plan Task List

Started to work through the task list but only got to the 2nd page. New tasks added under Goal 1, Objective 1, Strategy 1 include 6) Develop brochure that incorporates the small projects we have completed using earmark funds - Boilerplate fact sheet (Pat Pelky will work on this), 7) Project acknowledgement form template (already completed by Jonathan Pyatskowit), 8) Project award letter template (already completed by Jonathan Pyatskowit), and 9) Develop a small project tracking spreadsheet (Nate Guldán will work on this). Also, Katie Stariha volunteered to develop a checklist of items that need to be included in the small project final reports (Task # 3).

The first task was added to Goal 1, Objective 2, Strategy 1. The task was to develop an SOP for how small projects will be awarded. It was agreed that this task would be put on the agenda for the next meeting and discussed with the group instead of having someone volunteer to pull it together.

The updated task list is attached.

5. NRCS Update

Pat Leavenworth couldn't be here but she asked Julie Malvitz to mention that NRCS has a new chief in Washington, Dave White. He is an NRCS person who started as a field technician and worked his way up. He was very active working with the Tribes in Montana when he was state conservationist there. Jerry thought he was one of the top 3 state conservationists who lead NRCS on Tribal Initiatives. Jonathan will draft a letter to him to let him know that WTCAC is a cosponsor of the AIANEA conference and that WTCAC looks forward to meeting him.

April 17th is still the deadline for EQIP and WHIP. For WHIP, WTCAC was allocated \$55,000 and we are at \$43,614. No funds have been requested for WHIP projects from Bad River, FCPC, Ho-Chunk, and Menominee. LCO is going to get a waiver for one of their projects because the project must be undertaken and completed at the end of April and they will not be awarded the money by then. WTCAC was allocated \$440,000 for EQIP and we currently have projects submitted totaling \$382,996.64. Therefore, WTCAC currently has \$57,003.36 extra in EQIP. WTCAC will approve all EQIP and WHIP projects at the next meeting.

WTCAC has the authority to set own deadline for EQIP and WHIP applications. WTCAC may want to do this in the future so we can review, negotiate, and approve projects before applications are officially submitted to NRCS.

6. Technical Recommendations

We discussed possible things to propose to Pat Leavenworth at a public meeting in June. All engineering type changes or proposals will need to be run past Keith Sengbusch.

- A) Need to propose a new stand alone scenario for obstruction removal for Tribes only that would allow them to remove beaver dams, a stand alone scenario (Brett McConnell - LCO).
- B) Logging road reseed project (Brett McConnell, LCO).
- C) Shoreline heavy use protection (Nate Guldan, FCPC).
- D) Pest management for forest woodlands (gypsy moth) and getting prescribed burning on the EQIP docket as pest management (Ho-Chunk).
- E) Recommend that fish passage be included in EQIP as well as WHIP.
- F) Water control structure and dike (Bob Frank, Stockbridge-Munsee).
- G) Pipeline standard scenario 516 (Menominee).
- H) Micro Irrigation standard 441 (Irrigation Subcommittee). Currently it is a national standard, need scenarios developed and added to docket in Wisconsin. Orchard growers will be pushing for this as well.

I) Wisconsin well standard 642 (Irrigation Subcommittee). The current standard only allows it to be used for livestock, need to have Tribes added.

J) Wisconsin State irrigation standard 442 (Irrigation Subcommittee).

K) Irrigation water management 449 (Irrigation Subcommittee).

L) Irrigation Water Conveyance 430DD (Irrigation Subcommittee). This is an existing water standard but for cranberry growers only so we need to add Tribes.

M) Irrigation System, Sprinkler 442 (Irrigation Subcommittee). This is for cranberry growers only, so we just want it changed to Tribes.

N) Pest Management 595 (Tony Kuchma - Oneida). Under this standard you can only use it once per this Farm Bill. We need to petition to change it for Tribes. Tribe's use it to actually treat invasives while this standard seems to imply that it is for developing a plan. This does not work for treatment of invasive species. It is considered an incentive payment.

O) Can we make a policy that any thing changed by state technical committee does not affect the Tribes? Roman Ferdinand suggested there should be 2 separate dockets, one for state land and one for Tribal lands. WTCAC will suggest that Tribal EQIP and WHIP should have their own cook books.

P) WTCAC would like to see agenda for monthly state technical committee meetings in case we wanted to attend. Julie Malvitz will make a recommendation to add all WTCAC members to mailing list of state technical committee so we know what will be addressed at each meeting.

Q) Tony Bush thinks Tribes have payment limits for WHIP but not EQIP, Julie Malvitz will check on it.

7. Invasive Species Subcommittee Report

Tony Kuchma from Oneida handed out a report and gave an update on their project titled "Cost Determination for Phragmites australis (common reed grass) and Alliaria petiolata (garlic mustard control)". The project is on schedule to be completed by the end of the fiscal year.

Tony Kuchma also gave an update on GLIFWC project titled "Invasive Plant Risk Assessment/Prioritization Model: Phase 1". Tony indicated that this project will benefit all Tribes.

Roman Ferdinand gave an update on Mole Lake's project titled "Terrestrial Invasive Species Assessment". The office prep is done and the field work is scheduled for late June or early July for 2 – 4 weeks.

8. Cooperative Conservation Partnership Initiative (CCPI)

Jerry Thompson recommended that WTCAC forget it this year because we have not exceeded our allocation. There is lots of documentation that goes with it and more accountability. If we decide to pursue a CCPI and we get more earmark funding we may want to hire an administrator to document everything.

MOTION: Motion to table CCPI application until next year so the program can be reassessed. Motion by Oneida, seconded by Red Cliff. All ayes, zero opposed, motion carried.

9. APHIS Update

Jerry Thompson gave an update for JoAnn Cruse. There was a recent Emerald Ash Borer find south of La Crosse near the Mississippi River that she is working on. She will bring EAB traps to the May meeting, she only heard from 4 Tribes so if you want traps let her know.

10. Internships

Two people were interviewed for the Lac du Flambeau position, Arthur LaBarge and William Poupart. Arthur is a sophomore at LCO Ojibwe Community College and William will be a freshman at UW-Stevens Point in the fall. They both indicated that they would be willing to accept the Rhinelander position as well. William will be working at Lac du Flambeau and Arthur will be in Rhinelander. They will be cross-trained between Lac du Flambeau and Rhinelander NRCS. Todd Dale accepted the position at NRCS in Spooner. Jerry thinks they are all good students and was satisfied after talking to them. They will be required to come to WTCAC meetings and give updates and to attend the AIANEA conference. Arthur will get credits for the internship; he has to report to the community college as to what he is doing. The fourth position in Ho-Chunk will be dropped and they sent us an amended budget for \$18,900. If necessary we could get an advance from NRCS to pay this. We will need to have a meeting in the middle of September to finalize payments.

11. AIANEA Conference

Every participant would like to have a coffee mug and they will put WTCAC on one side of the mug. We have first shot if we have any vendors that would like to be there. \$25 for the whole week and that gets them a skirted table, let Tony Bush know. We will need to get an invoice from them to pay them. There will be 2 tours (Oneida and Menominee).

12. Irrigation Subcommittee Meeting

Luke Hennigan from Stockbridge-Munsee discussed the Irrigation Subcommittee meeting that was held on April 8, 2009 and handed out minutes (attached). Need to add Tribal Irrigation to accepted practices. Plant condition, water quantity, windbreak are potential resource concerns. We need to set up a spreadsheet showing new practices with elements we need to determine. We will put a packet together at the next meeting to prepare for presentation to Pat Leavenworth in June.

The next Irrigation Subcommittee meeting is scheduled for May 7.

13. Financial Report

Brett McConnell distributed a spreadsheet of checking account transactions and a spreadsheet of showing the status of the agreements with NRCS. All of the funds out of the 2005 earmark have been allocated and we had approximately \$66,000 that needed to be allocated out of the 2006 earmark for small projects. After the small projects that were awarded today, WTCAC has \$9,549.97 that still needs to be allocated for small projects. We currently have \$6,990 in the checking account that is WTCAC's money and can be spent how WTCAC sees fit.

14. Small Projects

Devil's Lake Gathering Area Restoration - FCPC

Because of some concerns about the appropriateness of FCPC's Devils Lake Gathering Area Restoration Project, the project proposal was modified by FCPC. After the changes, there no concerns were raised about the project.

MOTION: Motion to approve FCPC's Devils Lake Gathering Area Restoration Project for \$22,662. Motion by Oneida, seconded by St. Croix. All ayes, zero opposed, FCPC abstained, motion carried.

Recreation Day Use Area - Ho-Chunk

Greg Yackle presented Ho-Chunk's project titled "Recreation Day Use Area". There was a discussion on its applicability and whether or not it meets NRCS standards. It was decided that if the proposal was reworded, it would meet the standards.

MOTION: Motion to conditionally approve Ho-Chunk's Recreation Day Use Area Project for \$8,400 if NRCS funding authorities can be satisfied by reworking the proposal. Motion by Oneida, seconded by FCPC. All ayes, zero opposed, motion carried.

Invasive Species Assessment and Cranberry Management in the Bad River/Kakagon Sloughs - Bad River

Pam Roberts presented these 2 projects for Bad River. It was discussed that Bad River still has an outstanding project from the 2004 earmark that has not been finished and they were given an advance of \$15,000. It was decided that WTCAC will not fund any further Bad River projects unless they either return the \$15,000 or complete the project. Jonathan will draft a letter to the Bad River Executive Council.

MOTION: Motion to table both of Bad River's projects, the Invasive Species Assessment Project and the Cranberry Management in the Bad River/Kakagon Sloughs Project, until further resolution of the Gitiganing Garden Restoration Project. Motion by Mole Lake, seconded by Stockbridge-Munsee. All ayes, zero opposed, motion carried.

Powell Marsh Survey - Lac du Flambeau

Scott McDougall presented Lac du Flambeau's Powell Marsh Survey project.

MOTION: Motion to approve Lac du Flambeau's Powell Marsh Survey project for \$14,760. Motion by Oneida, seconded by St. Croix. All ayes, zero opposed, Lac du Flambeau abstained, motion carried.

Large Size Culvert Replacement - Cost Recommendation - Mole Lake

Roman Ferdinand presented Mole Lake's Large Size Culvert Replacement - Cost Recommendation project.

MOTION: Motion to approve Mole Lake's Large Size Culvert Placement - Cost Recommendation project for \$25,000. Motion by FCPC, seconded by Red Cliff. All ayes, zero opposed, Mole Lake abstained, motion carried.

Wild Rice Habitat Assessment Project - Red Cliff

Tracey Ledder presented Red Cliff's Wild Rice Habitat Assessment Project.

MOTION: Motion to approve Red Cliff's Wild Rice Habitat Assessment Project for \$8,500. Motion by Oneida, seconded by Lac du Flambeau. All ayes, zero opposed, Red Cliff abstained, motion carried.

15. Next Meeting

The next meeting is scheduled for May 19 at Red Cliff. An official public meeting to present recommendations to the state conservationist, Pat Leavenworth, is scheduled for June 2 at NRCS Offices in Madison.

MOTION: Motion to adjourn. Motion by St. Croix, seconded by Red Cliff. All ayes, zero opposed motion carried. Meeting adjourned at 4:21 pm.



Stockbridge Munsee Community
WTCAC Irrigation Sub-Committee
Meeting Minutes
Wednesday, April 8th, 12:00PM-4:30PM
Stockbridge-Munsee Community Pine Hills Golf Course

Attendance: Bob Frank; Stockbridge-Munsee Community, Luke Hennigan; Stockbridge-Munsee Community, Jack Hietpas; Stockbridge-Munsee Community, Scott McDougall; Lac Du Flambeau, Al Murray; Forest County Potawatami, Sherrie Zenk-Reed; NRCS, Keith Sengbusch; NRCS, Jonathan Pyaskowit; Menominee Nation

Summary: The March meeting of the Wisconsin Tribal Conservation Advisory Council (WTCAC) took comments from Jack Hietpas, Sherrie Zenk-Reed and Luke Hennigan that appealed for revised Natural Resource Conservation Service (NRCS) irrigation practices in order to access funds for tribal projects. The existing practices in the NRCS docket are code 642 Water Well and code 442 irrigation system sprinkler, which have provisions for irrigation use with livestock and cranberry farms. WTCAC discussed inserting Tribal irrigation practices, which included tree nurseries, community gardens, and controlled burn fire breaks. WTCAC delegated Stockbridge staff (Hennigan, Hietpas) as the head of the WTCAC irrigation subcommittee.

A. Welcome and Lunch

B. Overview of March WTCAC board discussion (Luke Hennigan)

1. Hennigan reviewed the prior WTCAC meeting, the NRCS standards that could be revised, and the potential Tribal practices need to be integrated into the NRCS standards.

C. Current NRCS Irrigation Practices (Keith Sengbusch)

1. Keith Sengbusch addressed the group with the current EQUIP scenarios and went through the process for revision. Scenarios that are not in the EQUIP cookbook can not be funded. Currently, states pick practices and scenarios from the NRCS national standards, which can easily be adopted. The state committee is developing an orchard component that who would be interested in adopting standards similar to the standards the subcommittee is reviewing. Orchard growers ranging from berry to fruit tree producers will be contacted by various members of the subcommittee and invited to the next subcommittee meeting. Standards that do not have scenarios have to develop costs by implementing pilot projects.

D. Open Discussion on Proposed Revisions (WTCAC subcommittee)

1. Sengbusch brought forward the national microirrigation standard 441 for review. The standard provides funds for the development of microirrigation practices, which can produce 60 gallons per hour from each water emitter or 60 gallons per hour per plant. The group felt that the standard could be implemented, but scenarios would have to be developed that described soil and vegetation. The group proposed the development of 9 scenarios based on soil and vegetation. The scenarios would be based on soil low, medium, high water retention capacity and tree water low, medium, high water needs. Sengbusch will work with a soil scientist to develop low, medium, high soil groupings. Hietpas will work with local tree nurseries for the tree water low, medium, high water needs. McDougall will contact irrigation specialist to determine if microirrigation will supply ample capacity for the proposed uses. Sengbusch will contact the state of Wyoming to garner information on microirrigation systems since Wyoming has implemented the microirrigation standard.
2. Wisconsin state well standard 642 was reviewed. Sengbusch will look into the maximum water producing capacities of the wells in the standard to determine if the quantity will be sufficient for irrigation practices. Well capacity will be determined by each irrigation facilities area, soil, and vegetation type. Additional scenarios may be needed for the well standard. **The subcommittee will**

recommend that WTCAC add tribal irrigation to the standard's accepted practices. Currently, the standard only applies to livestock.

3. Wisconsin state pipeline standard 516 was reviewed. Mcdougall noted that the standard does not provide sufficient funds for certain pipe routings. The standard may need additional scenarios.
4. Wisconsin state irrigation system, sprinkler standard 442 was reviewed. Mcdougall noted that costs are determined by the size of the irrigation piping and the age of the purchased pipe. Mcdougall would like to develop a scenario for fire breaks. **The subcommittee will recommend that WTCAC add tribal irrigation to the standard's accepted practices.**

E. Draft revisions for April 9th, 2009 WTCAC board review (WTCAC subcommittee)

1. What is the final date for integration of standards and scenarios for the FY2009 NRCS docket?
2. The subcommittee members noted that scenarios would have to be developed by June FY2010 in order for NRCS approval for insertion into the FY2011 Wisconsin standards. Hennigan suggested implementing Pilot projects in FY2010 to develop costs for the FY2011 Wisconsin standards.
3. Subcommittee members who reviewed the national docket were interested in other standards and should consider forming other subcommittees to pursue the national standards.

F. Task List Creation (WTCAC subcommittee)

1. All subcommittee members will contact orchard and berry growers to develop costs and scenarios for standards implementation.
2. Mcdougall will contact the strawberry growers association and an irrigation specialist to invite them to the next subcommittee meeting and gather scenario/cost estimates. Mcdougall will review the irrigation system sprinkler code 442 with the irrigation specialist to determine if the costs per acre are sufficient. **Mcdougall would like information on the funding levels provided to tribes.**
3. Sengbusch will look into the well capacity information in well standard 642. Sengbusch will contact the NRCS soil scientists for information on grouping soil types. Sengbusch will ask about pricing for tribes.
4. Hennigan will develop minutes for the April 9th WTCAC meeting.
5. Hietpas will contact the WDNR tree nurseries for watering guidelines for various tree species.
6. Zenk-Reed will bring 12 copies of the reviewed state and national standards to the April 9th WTCAC meeting.

G. Proposal for future Irrigation Sub-Committee meetings (Jack Hietpas)

1. The group agreed that another meeting should be held in late May/early June.

H. Adjourn

WTCAC PLAN OF WORK - STRATEGIC PLAN IMPLEMENTATION

GOAL 1: Technical Recommendations

OBJECTIVE 1: Track, implement, and document the successes of all small project efforts

STRATEGY 1: Track status of each Tribe's small projects

NO.	TASKS	WHO	START	END	STATUS
1	Jerry Thompson will identify all by contract number	Jerry Thompson			Completed
2	Will need a hard copy report on each project	Nate Guldán			Completed
3	Develop boilerplate for these reports to get a common look and feel	Katie Stariha	4/9/09	5/19/09	
4	Create 2008 Annual Report – solicit Renee Anderson's help	Jerry Thompson			Completed
5	Evaluate available funds for small reports based on small project status and October 7 th Treasurer's report	Brett McConnell			Completed
6	Develop brochure that incorporates the small projects we have completed using earmark funds - Boilerplate fact sheet	Pat Pelky	4/9/09	5/19/09	
7	Project acknowledgement form template	Jonathan Pyatskowitz			Completed
8	Project award letter template	Jonathan Pyatskowitz			Completed
9	Small project tracking spreadsheet	Nate Guldán	4/9/09	5/19/09	

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 1: Technical Recommendations

OBJECTIVE 2: Implement procedures to provide technical recommendation to the NRCS State Conservationist and others regarding how Federal programs, especially EQIP and WHIP, can work better from a technical standpoint on tribal lands.

STRATEGY 1: WTCAC will design a system to handle cases when requests exceed available funding. Diversity of projects makes prioritization difficult

NO.	TASKS	WHO	START	END	STATUS
1	Develop an SOP for how small projects will be awarded	Everyone	5/9/09		

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 1: Technical Recommendations

OBJECTIVE 2: Implement procedures to provide technical recommendation to the NRCS State Conservationist and others regarding how Federal programs, especially EQIP and WHIP, can work better from a technical standpoint on tribal lands.

STRATEGY 2: WTCAC will create a system for collating cost data

NO.	TASKS	WHO	START	END	STATUS

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 1: Technical Recommendations

OBJECTIVE 2: Implement procedures to provide technical recommendation to the NRCS State Conservationist and others regarding how Federal programs, especially EQIP and WHIP, can work better from a technical standpoint on tribal lands.

STRATEGY 3: WTCAC will begin working with other States to share thoughts on technical, funding, and efficiency issues

NO.	TASKS	WHO	START	END	STATUS

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 1: Technical Recommendations

OBJECTIVE 2: Implement procedures to provide technical recommendation to the NRCS State Conservationist and others regarding how Federal programs, especially EQIP and WHIP, can work better from a technical standpoint on tribal lands.

STRATEGY 4: WTCAC will implement a system for sharing strategies regarding securing matching funding

NO.	TASKS	WHO	START	END	STATUS

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 1: Technical Recommendations

OBJECTIVE 2: Implement procedures to provide technical recommendation to the NRCS State Conservationist and others regarding how Federal programs, especially EQIP and WHIP, can work better from a technical standpoint on tribal lands.

STRATEGY 5: WTCAC will survey its membership to determine reasons for the variability in the level of participation in WTCAC among the tribes, and develop strategies lessening the variability

NO.	TASKS	WHO	START	END	STATUS

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 1: Technical Recommendations

OBJECTIVE 3: Improve intergovernmental communications to assure access, and fairness of access, to technical assistance to the Tribal Nation Governments from the Federal Government.

STRATEGY 1: WTCAC talk with NRCS representatives to develop an understanding of:

NO.	TASKS	WHO	START	END	STATUS
1	Establish base level of support to expect from the liaisons regarding program application paperwork				
2	Establish base level of Engineer, Civil Engineering Technician (CET) and Soil Conservation Technician (SCT) assistance available in the different acres of the State				
3	Establish whether there are opportunities to improve WTCACs internal capacity through earning Job Approval Authority, and other technical certifications				
4	Determine how much time the Liaison's CETs, SCTs, and Engineers have committed to tribal projects as a part of their official job duties				
5	Discuss the administrative process for programs with NRCS representatives in order to identify opportunities for efficiencies				

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 2: Policy Assistance

OBJECTIVE 1: Establish procedures for; influencing Technical Standards and Program Dockets, and improving the efficiency of financial assistance disbursement.

STRATEGY 1: Establish a Spring Program Process Review to formulate and communicate the changes WTCAC would like to see

NO.	TASKS	WHO	START	END	STATUS

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 2: Policy Assistance

OBJECTIVE 1: Establish procedures for; influencing Technical Standards and Program Dockets, and improving the efficiency of financial assistance disbursement.

STRATEGY 2: Provide periodic and standardized feedback regarding what works to the NRCS

NO.	TASKS	WHO	START	END	STATUS

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 2: Policy Assistance

OBJECTIVE 1: Establish procedures for; influencing Technical Standards and Program Dockets, and improving the efficiency of financial assistance disbursement.

STRATEGY 3: WTCAC talks with NRCS representatives to develop an understanding of:

NO.	TASKS	WHO	START	END	STATUS

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 2: Policy Assistance

OBJECTIVE 1: Establish procedures for; influencing Technical Standards and Program Dockets, and improving the efficiency of financial assistance disbursement.

STRATEGY 4: WTCAC will present cogent, science based documentation regarding the validity of specific new approaches to the NRCS in order to affect *two* changes to the EQIP and or WHIP Docket by 1-08. As an example, documentation regarding the relative value of fish cribs, in comparison to half log structures, as spawning and nursery areas

NO.	TASKS	WHO	START	END	STATUS

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 2: Policy Assistance

OBJECTIVE 1: Establish procedures for; influencing Technical Standards and Program Dockets, and improving the efficiency of financial assistance disbursement.

STRATEGY 5: WTCAC will develop a plan that results in better utilization of EQIP dollars by Oct. 2008

NO.	TASKS	WHO	START	END	STATUS

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 2: Policy Assistance

OBJECTIVE 1: Establish procedures for; influencing Technical Standards and Program Dockets, and improving the efficiency of financial assistance disbursement.

STRATEGY 6: WTCAC will develop a system for assuring that when surplus funds are projected to be available there is a timely system for encourage use of the funds

NO.	TASKS	WHO	START	END	STATUS

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 2: Policy Assistance

OBJECTIVE 2: Open up communications with other Tribal Conservation Advisory Councils and INCA in order to improve outcomes nationally.

STRATEGY 1: Check with the other 14 Tribal Conservation Advisory Councils to see what types of strategic priorities they have developed.

NO.	TASKS	WHO	START	END	STATUS

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 2: Policy Assistance

OBJECTIVE 2: Open up communications with other Tribal Conservation Advisory Councils and INCA in order to improve outcomes nationally.

STRATEGY 2: Communicate with INCA regarding their plans for Farm Bill feedback and determine whether there are opportunities to provide them with additional thoughts from WTCAC

NO.	TASKS	WHO	START	END	STATUS

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 3: Facilitate Information Sharing Between Governments

OBJECTIVE 1: Plan and implement FY 2009 Educational and Demonstration Workshops.

STRATEGY 1: Implement FY 2009 workshops presently funded under existing agreements

NO.	TASKS	WHO	START	END	STATUS
1	Discuss the potential for hiring a conference organizer. GLIFWC has been identified as a potential contractor. Co-sponsoring conferences with other organizations should also be discussed				
2	Brainstorm, prioritize and make decisions at October 7 th meeting				
3	Assign responsibilities for planning events				
4	Notes on five opportunities the Planning Committee identified to date				

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 3: Facilitate Information Sharing Between Governments

OBJECTIVE 2: Develop and implement a public relations plan in order to promote regionally and nationally, the Council's ability to implement cutting edge projects.

STRATEGY 1: Develop WTCAC Website

NO.	TASKS	WHO	START	END	STATUS
1	Discuss Website development				
2	Establish objectives				
3	Assign responsibilities				
4	Develop content				
5	Launch site				
6	Update site				

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 4: Organizational Development

OBJECTIVE 1: Establish the Wisconsin Tribal Conservation Advisory Council as a legal entity.

STRATEGY 1: Resolve issues related to establishing organizational structure

NO.	TASKS	WHO	START	END	STATUS
1	Council needs to discuss and come to a decision regarding what type of organizational structure is appropriate for the WTCAC				
2	Roman will ask GLIFWC about the benefits of their organizational structure				
3	Need biographical information, including address and contact information, from everyone including tribal reps				
4	Jonathan will obtain needed census data from all tribes				
5	Brett will obtain spreadsheets for all three earmarks				
6	Need to get Vision Quest and Ritchie Brown's Employer Identification Numbers (EIN's) or equivalent information				
7	Need clarification from David regarding differences between an Association versus a corporate structure				
8	Brett will get bank records				
9	Develop policy regarding contract development				
10	Develop conflict of interest policy and dissolution policy, Chris Borden will provide examples				
11	Provide Judicare with project descriptions for each small project (Pat will get these from Jerry)				
12	Research insurance for members (will need a decision on organizational type)				

NO.	TASKS	WHO	START	END	STATUS
13	Brett will get copies of all the Agreements to Judicare				

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 4: Organizational Development

OBJECTIVE 2: Establish WTCAC Operational Standards.

STRATEGY :

NO.	TASKS	WHO	START	END	STATUS
1	Contract Writing Procedures – Jerry will research the bidding requirements				
2	Small Project Standard Operating Procedures				
3	106 MOU Development (only 2 of 11 are presently completed) Status of the remaining nine need to be addresses at the October 7 meeting				
4	Member indemnification (Insurance) needs to be discussed				
5	Conflict of Interest policy				
6	Project ranking SOP for EQIP and WHIP				
7	Develop SOP on how WTCAC holds and publicizes public meetings				
8	Develop generalized meeting schedule and hosting order				
9	Consider Fiscal Control and Employment Policies (Chris Borden will provide examples)				
10	Discuss incorporation of remote meeting technologies into the WTCAC bylaws				
11	Assign responsibility for preparing 990 tax forms to the treasurer in the WTCAC bylaws				

WTCAC STRATEGIC PLAN IMPLEMENTATION

GOAL 5: Sustainable Funding

OBJECTIVE 1: Develop a Funding Plan that addresses; financial assistance for projects, funding required to keep the Council operating, and issues regarding securing future earmarks.

STRATEGY 1: Take steps to secure additional earmark fund for FY 2009

NO.	TASKS	WHO	START	END	STATUS
1	After consultation with Judicare and others, decide on an organizational structure and become recognized as said structure				
2	Have a conversation with Jim Thannum (jthannum@glifwc.org 715-682-6619 ext. 137) to help determine the best approach				
3	Get letters of support from Tribal Chairs				
4	Develop justification document based on past accomplishment				
5	Present the benefit of the existing approach to legislative aides, ask for the desired level of assistance, and follow up with the contacts				