



JOB DESCRIPTION

POSITION: Pest Survey Specialist

WAGE: \$21/hour (Dependent on education and experience)

SUPERVISOR(S): Wisconsin Tribal Conservation Advisory Council, Executive Director

JOB SUMMARY: Through a partnership between Animal Plant Health Inspection Service (APHIS) Plant Protection & Quarantine (PPQ) and Wisconsin Tribal Conservation Advisory Council (WTCAC) the WTCAC Tribal Pest Survey Specialist (TPSS) will work through the Cooperative Agricultural Pest Survey (CAPS) and Plant Protection Act 7721 (PPA7721) Programs. The TPSS performs a variety of highly specialized duties on participating Tribal Lands, involving the development, implementation, maintenance, and evaluation of an early detection survey program for exotic plant pests.

DUTIES AND RESPONSIBILITIES:

1. Coordinate and implement priority pest early detection efforts on tribal lands in Wisconsin.
2. Implement priority pest education and outreach materials and programs to fit the needs of the Tribes.
3. Oversee the WTCAC seasonal worker program as assigned by the Executive Director.
4. Review information on the targeted exotic pests and analyze the pathways involved. Plans, organizes, and coordinates the survey work plans with participating Tribes and provide recommendations.
5. Provide oversight and maintenance of data at the Tribal level, and coordination of Tribal initial emergency response activities.
6. Provide support to the Board and Sub-committees as required.
7. Participate in Tribal, state, and regional level CAPS and invasive species committees.
8. With Tribal permission, provide and exchange information with the State Plant Health Director (SPHD), State Plant Regulatory Official (SPRO), and other cooperating agencies and partners.
9. Coordinate with regulatory agencies if additional resources are needed.



**The duties and responsibilities are not an all-inclusive list but rather a general representation of the duties and responsibilities associated with this position. The duties and responsibilities will be subject to change based on organizational needs and/or as deemed necessary by the supervisor.*

KNOWLEDGE: Tree and plant identification, survey and data collection procedures, and Tribal sovereignty.

QUALIFICATIONS:

1. A four-year degree in biological sciences or related field and one-to-three years previous environmental/conservation experience.
2. Skill in oral and written communication to advise, consult, inform and negotiate with Tribal, Federal, and State officials and other agencies and groups.
3. Basic computer knowledge skills.
4. Must have a valid driver's license, reliable vehicle, vehicle insurance coverage, and maintain driver's license as a condition of employment.

PHYSICAL REQUIREMENTS: Must be able to work long days, sometimes longer than 8 hours, in the outdoors while exposed to the elements. Ability to walk and stand for long periods. Physical ability to lift and carry 20 lbs.

TRAVEL REQUIREMENTS: Travel to Tribal Land and work from home at home-office. Work-related travel will be reimbursed at the federal mileage rate. Per diem will cover accommodation and meals.

NATIVE AMERICAN PREFERENCE FOR WISCONSIN TRIBAL MEMBERS WILL BE APPLIED IN THE CASE OF EQUALLY QUALIFIED APPLICANTS, BUT ALL QUALIFIED APPLICANTS WILL BE CONSIDERED.

APPLICATION SUBMITTAL REQUIREMENTS:

Cover letter and resume

E-MAIL APPLICATION MATERIALS TO jmears@wtcac.org

ATTENTION: Pest Survey Specialist

POSTED: June 1, 2021

DEADLINE: June 22, 2021